



New Hampshire Health Officers Association

Executive Board Meeting Agenda

[August 23, 2022]

9:15-11:30

Zoom Meeting Format

- I. Call to Order
- II. Attendance
Present: Absent:
Wayne Whitford – President
Ren Beaudoin – Nashua
Heidi Peek-Kulkulka - Nashua
Brian Lockard - Salem
Nancy Kilbride – Events Your Way
Gwen Williams – Secretary
Denise Dubois – Treasurer
Ron Eisenhart – Allenstown
James Murray - Exeter
Beverly Drouin – State of NH
Sophia Johnson – Health Officer Liaison Unit
- III. Approved Minutes from July 17, 2022, Meeting moved to approved by Brian Lockard, corrected that Denise is the Treasurer, Seconded by Ren Beaudoin
- IV. Treasurer’s Report – Nancy Kilbride/ Denise DeBlois
Total in Checking account and Money market is \$12,212.50. Expenses this month totaled \$2,605.00. (Second payment to NHMA, one more for the year is pending) Revenue was

\$1.04 from membership fees. Currently we have up to 168 members. Treasurer's report accepted. Brian Lockard moves to approve, James Murray seconds.

- V. Health Officer Liaison Updates – Sophia Johnson
 - a. Matt's last week – his farewell will be Friday at 1PM.
 - b. Addendums to State readiness report have been reviewed, and are being sent back to respective committees.
 - c. Recommends reviewing reports beginning in September, due to volume of work.
 - d. COVID in Schools grant from CDC – training for Health Officers for conducting school inspections, request from DoE to review school inspection checklist. PPE kits for Health Officers – may be shared at October conference?
 - e. Submitting proposal to speak at NHPHA Take Action Conference in December, would love to include a member of the Board in part of the presentation.
 - f. Manual updates and link repairs are in progress, goal is to be complete by September
- VI. Fall Workshop
 - a. Awards Program – would like to share sometime this week, along with registration for conference. (October 24th, at NHMA in Concord) Committee will evaluate nominees, submit recommendations to the Board. Deadline for nominees October 3rd.
 - b. Brian, Sophia and James will evaluate nominees
 - c. Topics for Conference:
 - i. Drug Issue – Sophia Johnson will reach out to Lori
 - ii. Junkyards – Brian Lockard will look into this
 - iii. Asbestos – Sophia Johnson and Gwen Williams (Tom Livingston?) will look into this
 - iv. Water Quality Standards – Sophia Johnson will reach out to Drinking Water Team
 - v. Conflict Management/Safety – Keith Mitchell? Maybe NHMA or Primex? Sophia will start with Keith and see where to go from there

- d. \$35 for members, \$45 for non-members, vendors are \$100.
Giveaways – PPE package, awards for recipients
- VII. Strategic Planning
 - a. Working with Lisa Muir – will follow up next week on original package (~\$2500), scope of work needs updating
 - b. Goal is for November, so far working with JSI
 - c. BET or ODTs may be available for alternative bids?
 - d. What deliverable does the Board want? Subcommittee will evaluate options, desirable outcome
- VIII. Committee Reports
 - a. Seasonal Issues – a few JCV mosquitos sampled, no human cases so far. WNV in Manchester. IDC sends reports directly to Health Officer, as needed
 - b. Legislative Topics – Be aware of SB419 – study delivery of public health deliverables through regional PHNs
- IX. New Business – no new business
- X. Next Meeting – Thursday, September 22nd
- XI. Adjournment